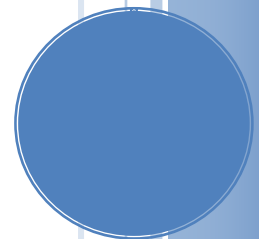


# HOW TO SIMPLE QUOTE

*Making Towne's online quoting tool work for you*

Towne Air Freight's **Simple Quote** tool allows you to get a quote quickly. Please note, that if you may want to book a shipment as well, **TowneBook** will also give you a quote but allow booking of the freight where **Simple Quote** does not.



# HOW TO **TOWN***e*book

## *Making Towne's online quoting work for you*

To make use of Towne Air Freight's online quoting system, you will need to login to the website. See **How To Login** document for more details.

## ENTER QUOTE DATA

### Bill-to Account

To obtain a quote, you must specify a billing account. The accounts you have permission to use are either displayed or located in the drop-down box. If you need additional accounts added to your login (your company accounts only), submit a Contact Us through the web indicating so.

### Move Type

To obtain an accurate quote, it is vital that you select the move type correctly. The left portion of the screen gives you all the options. Selecting one will modify the required data on the right. This tool will give you both a standard quote or a line of rates. Enter all required data and click Submit.

September 28, 2009



You are logged in as TYOUNG. [logout](#)

### Simple Rate Quote

This tool allows you to return a rate quote or line of rates based on a specified bill-to account.

Bill-to Account:

Tool Details	Origin Information
Type: <input checked="" type="radio"/> Airport To Airport <input type="radio"/> Airport To Door <input type="radio"/> Door To Airport <input type="radio"/> Door To Door <input type="radio"/> Local Pickup <input type="radio"/> Local Delivery	Airport: <input type="text"/>
Function: <input checked="" type="radio"/> Quote <input type="radio"/> Line Of Rates	<b>Destination Information</b> Airport: <input type="text"/>
	<b>Shipment Information</b> Weight: <input type="text" value="0"/> Ship Date: <input type="text" value="09/28/2009"/>
	<b>Accessorials</b> <input type="button" value="Submit"/> <input type="button" value="Clear"/>

Take note of the quote number and all details. As stated in the Notes section, this quote is only valid based on the information you provided such as the move type, move location, weight and ship date.

## Rate Quote Results

Shipment Information					<a href="#">Quote Another</a>
<b>Quote Number</b> 929082183		<b>Origin</b> ORD			
<b>Total Charge</b> \$ 37.70		<b>Destination</b> DAY			
<b>Account Number</b> 5210490		<b>Dates</b> 092809 - 092909			
<b>Type</b> Airport To Airport					
Description	Class	Lbs.	Rate	Amount	
FREIGHT CHARGE	70	150	0.0	---	
AIT FUEL					
<b>Total Charge</b>				<b>\$.</b>	

**Notes**  
 This quote is based on the information that you have provided. The actual shipment charges will be determined by shipment date, characteristics, weight, class and applicable service charges.  
 This quote is subject to the fuel surcharge in effect on the date of the shipment. The level of the applicable fuel surcharge is based upon the U.S. National Average Diesel Fuel Index and is adjusted every Wednesday for LTL shipments and monthly for Air Freight shipments. For the current surcharge percentage, see [fuel surcharge](#).

## Quote Another

To perform another quote, you may select the [Quote Another](#) link which will maintain all the data from the previous quote. Use this function to save time on similar quotes.