

DRIVER AND CARGO SECURITY

Towne Air Freight and Rocket Expedited Services are dedicated to the safe and efficient handling and transporting of our customer's products. Our company is committed to ensuring the physical safety of all employees and reducing opportunities for cargo theft.

Security Policy Objectives

The Director of Safety & Security is responsible for administering our Driver and Cargo Security Policy. The Director has full authority to make necessary decisions to ensure the success of this policy.

- To clearly communicate general point-to-point security procedures and guidelines to all drivers and company employees
- To establish methods for protecting our drivers, vehicles, and customers cargo at ALL times
- To establish consistent security guidelines and procedures for ALL responsible personnel.

Procedures Include:

1. Company – Assigned Security Devices
2. Point of Origin Procedures
3. Shipper Load & Count Procedures
4. Vehicle Seals & Padlocks
5. Vehicle scaling
6. In-Transit Security
7. Hi-Jacking & Cargo Theft
8. Terminal-To-Truck Communication
9. Arriving at Stop-Off/Destination

TOWNE AIR FREIGHT

Title: Driver and Cargo Security Policy
No: 2030-00

Date: 01/16/06

0.0 Revision History

<u>Rev</u>	<u>Date</u>	<u>Explanation</u>
00	01/16/03	Initial Release

1.0 Driver and Cargo Security Policy

Towne Air Freight is dedicated to the safe and efficient handling and transporting of our customer's products. Our company is committed to ensuring the physical safety of all employees and reducing opportunities for cargo theft.

The goals of Towne Air Freight are to: 1) ensure the safety of our drivers, and 2) ensure the security and integrity of our customer's products from point of origin to final destination.

Policy Objectives

The objectives of this Driver and Cargo Security Policy include the following:

- * To clearly communicate general point-to-point security procedures and guidelines to all driving and non-driving personnel.
- * To establish methods for protecting our drivers, vehicles, and customers' cargo while on the road.
- * To establish consistent security guidelines and procedures for all responsible personnel.

Administrative Duties

The Director of Safety is responsible for administering our Driver and Cargo Security Policy. The Director of Safety has full authority to make necessary decisions to ensure the success of this policy.

Scope

The following security guidelines and procedures apply to all work/load assignments. All drivers and non-driving personnel will be expected to be knowledgeable of, and adhere to, these guidelines and procedures when performing any load-related activity for Towne Air Freight.

2.0 Driver and Cargo Security Procedure

Company-Assigned Security Devices